

*** Amended added Agenda Item #16****

City of Danbury
Regular Council Meeting Notes
Thursday, February 6, 2025

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Regular Council Meeting
Minutes
Thursday,
February 6, 2025

Call to Order: Mayor Suzanne Powell called the meeting to order.

Council present: Gordon Hatthorn, Rocky Hicks, Heather Brown and Jon Williams

Council Absent: Keith Woods

Staff Present: Erin Nolan- City Secretary and Chief Henken

Pledge

Prayer : Donna Bogema

Public Comment

Mr. Welty voiced his concern about the deposit for landlord accounts and need to evaluate building code.

Mayor Update

Park electric project: The fence plugs and pavilion plugs are done. He has begun working on the gazebo.

Lydia will be out Monday, February 10, 2025 for court training.

Rodney will be back from vacation on Monday.

Council and Staff Comments:

Erin announced that the last day to accept applications for a place on a ballot is February 14th, 2025 at 5:00 p.m.

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General Business:

1. Discussion from Melinda Strong on Community Center Rentals.

Melinda Strong voiced her concerns about the current Ordinance for the Community Center Rentals.

She would like to see in the ordinance:

Be more specific in details

Add fridge needs to be cleaned by renter

Add rental fee for kitchen if rent the kitchen with the small room

Add ice machine as part of the amenities when rent the center

Remove the political messages because they are allowed if City allows rental of the marquee.

2. Discussion and Consideration of updated Meeting Room Policy for the Danbury Community Library.

Charon Stolz presented the Meeting room policy for the Danbury Library from the County. The only major change is for the rental of the room after hours that the occupancy is only 5 people.

Motion by Heather Brown and seconded by Jon Williams to approve the meeting room policy for the Danbury Community Library.

PASSES

3. Discussion and Consideration of regular council meeting minutes from 12.19.2024.

Motion by Heather Brown and seconded by Gordon hatthorn to approve the regular council meeting minutes from 12.19.2024.

Passes but councilman Jon Williams abstains because he was not in attendance of the meeting.

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4. Discussion and Consideration of regular council meeting minutes from 1.16.2025.

Motion by Gordon hatthorn and seconded by Jon Williams to approve the regular council meeting minutes from 1.16.2025.

Passes but councilman Heather Brown abstains because she was not in attendance of the meeting.

5. Discussion and Consideration of Ordinance No. 25-02: Calling 2025 General Election.

Mayor Powell did announce that the voting times have changed.

Motion by Heather Brown and seconded by Gordon Hatthorn to approve Ordinance No. 25-02 Calling 2025 General Election.

PASSES

6. Discussion and Consideration of Ordinance No. 25-03: Adding Donated Sick Time Section

Council likes the idea. Would like us to get more information about short term disability

TABLED

7. Discussion and Consideration of HD-TV1 DVR and 6 Cameras Auction bid.

Motion by Gordon Hatthorn and seconded by Heather Brown to accept the highest bid of \$ 150.00 for the HD-TV1 DVR and 6 cameras on the auction.

PASSES

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8. Discussion and Consideration of Fire Marshal for the City.

Chief Henken mentioned that the county would do an MOU

County Fire Marshal will sit down with Mayor and Chief to discuss it and they will bring it back to the next meeting.

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9. Discussion and Consideration of donation of an on demand water heater for Skrabanek Park from the Danbury Civic club.

Bubba Meador representative from Civic Club. council was given the specs of the water heater.

Mayor Powell opened agenda item # 10 for discussion.

Motion by Rocky Hicks and seconded by Jon Williams to accept the donation of the on demand water heater for Skrabanek Park from the Danbury Civic Club.

PASSES

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10. Discussion and Consideration of a change order for scope of work to Skrabanek Park electrical project: wiring for on demand water heater.

There will be no added fee for the change in scope of work. The electrician stated that he will complete the work needed for this water heater instead of the switch that he would have installed for the old water heater.

Moved to agenda item # 9 for motion and then came back to agenda item # 10.

Motion by Rocky Hicks and seconded by Heather Brown to approve the change order for the scope of work to Skrabanek Park electrical project.

PASSES

11. Discussion and Consideration of proposal for Baseball Field Concession Stand repairs.

Mayor stated we reached out to 4 companies and only received back one quote.

Council would like to see more than one quote.

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12. Discussion and Consideration of continuation of investing certain City money into a public investment pools (TexPool).

We originally deposited \$300,000.00 to the account in February of 2024.

We have earned about \$13,000.00

Current interest accrual rate is 4.50%

Motion by Jon Williams and seconded by Gordon Hatthorn to approve leaving the current amount of \$313,820.18 for another year.

PASSES

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13. Discussion and Consideration of Resolution 25-003: Adopting a City of Danbury Social Media Policy.

Governor Abbot passed that municipalities must have a social media policy in place.

Motion by Heather Brown and seconded by Rocky Hicks to approve Resolution 25-003: adopting a City of Danbury Social Media Policy.

PASSES

14. Discussion and Consideration of reducing Regular City Council Meetings to one meeting a month.

No motion needed. Will leave calendar dates for meetings as they are and will cancel the first meeting of the month if it is not needed. Council would like the meeting on the 3rd week of the month to be the standing regular council meeting of the month. This will begin in March.

15. Discussion and Consideration of quotes to replace the Danbury Community Library roof.

Needs to be replaced due to hail damage.

Motion by Rocky Hicks and seconded by Heather Brown to accept Hawk Roofing bid of \$10,101.00 for the replacement of the Danbury Community Library roof.

PASSES

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16. Discussion and Consideration of Ordinance 25-04 Utility Ordinance: update to Landlord Utility Account.

Freeport: \$ deposit on each property

Angleton: \$10 fee plus cleaning period of 2 weeks. If it will be longer than 2 weeks then a deposit of \$75 for each property is needed.

Liverpool: choice to put down the deposit and the tenants open account when move in and put down a deposit. They keep deposit on record after the tenant moves so that when tenants move out they turn it back on in the landlord's name

Alvin: temporary turn on for 10 days at \$45.75 then offer one time extension for 10 days for \$19.66. A deposit of \$100 is required on each account if temporary account is not sufficient.

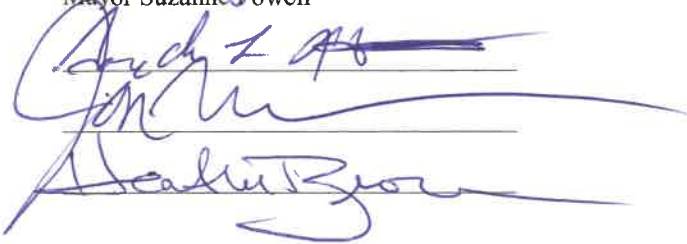
- **Add must notify when sell the property along with the part that talks about a renter moving out.**
- **Add email as notification for the information being updated and what is required.**
- **Leave letter F will strikeout the sentence**
- **Will create a sample letter to show what will be sending out to the landlord on the information.**

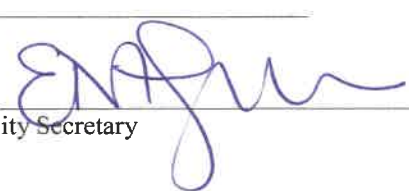
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Adjourn/Dismiss: Meeting was adjourned by Mayor Powell at 7:50 p.m.



Mayor Suzanne Powell



ATTEST by: 
Erin Nolan, City Secretary